

Mission Statement

Unity Healthcare is committed to providing world-class health care services to meet the highest standards of care while being the provider of choice in our community. Our comprehensive physician network provides access to medical professionals that support the needs of our patients.

Unity Healthcare is driven by a commitment to excellence in medical care with the highest respect for the individual patient and family's well-being. Unity Healthcare's dedicated and skilled personnel provide high quality and compassionate care, which is responsive to the unique needs of our patients and their families. The dedication of our staff, physicians, community partners and friends to our mission permits us to maintain a tradition of caring, which is the hallmark of Unity Healthcare.

You Make A Difference

Corporate Compliance Hotline
800-808-3198

Compliance Committee

John Gorup, M.D., *President*

Wanda Estep, M.D., *Medical Director*

Jennifer Struck, *Chief Legal Officer*

Michelle Troyer, *Chief Financial Officer*

Sherry Capano, *Director of Human Resources*

**Danielle Sparks, *Director of Compliance /
Compliance Officer***



Corporate Compliance Program



All For You.

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www.unityhc.com



All For You.



Corporate Compliance

What is corporate compliance?

Corporate compliance is a system of rules and standards that Unity Healthcare, LLC has established to ensure all employees and physicians adhere to the same high ethical and legal standards in our daily relationships with patients, vendors, insurance companies and government agencies.

What types of issues are considered fraud and abuse?

Everyone at Unity Healthcare encounters situations that fall under the corporate compliance program. The following are some examples:

Accuracy in billing.

Billing for only the medical procedures and services actually provided.

Truth in reporting.

Making sure medical and financial reports are not changed or destroyed.

Honesty and care in handling property.

Not using corporate materials and equipment for personal use or stealing.

Avoid conflicts of interest.

Not accepting gifts or compensation from vendors, patients, referral sources or insurance companies, which may bias clinical and business decisions.

Any unethical or dishonest act.

Protecting all information entrusted to us by our patients, referral sources, etc.

What do I do if I'm faced with a questionable situation?

You rely upon your good judgement and common sense everyday to solve problems and situations. If you are unsure how to resolve a questionable situation, ask yourself:

- Is this action legal?
- Am I being honest?
- How could my action affect Unity and our patients?
- How would I advise a friend or family member under these circumstances?
- How will I feel about myself afterwards?
- How would it look on television or in the newspaper?

If you are still unsure how to solve the situation, you can discuss it with your supervisor, the Corporate Compliance Officer, or a member of the Corporate Compliance Committee.

Where can I find the corporate compliance policies?

Each employee will have access to Unity's online training program which will include access to the compliance manual as part of their corporate compliance training. Your office supervisor will have additional copies at each Unity Healthcare office.

How do I report an act of fraud or abuse?

It is the responsibility of every employee and physician to report any act of fraud or abuse. In fact, if you know of a wrongful act and you fail to report it, you could be punished.

All reports will remain confidential and can be filed in person, in writing, or verbally with:

- Your practice administrator or manager.
- The Corporate Compliance Officer or any member of the Corporate Compliance Committee.
- The Corporate Compliance Hotline at 1.800.808.3198.

All reports will be thoroughly investigated and resolved by the Corporate Compliance Officer and the Corporate Compliance Committee.

Remember, no one has the authority to prevent you from reporting.

Honestly Observe and Honestly Report

The physicians and employees of Unity Healthcare have always had the highest standards and values in providing care for our patients. It is with these same principles and values of responsibility and honesty that we daily monitor our practices and follow our corporate compliance guidelines.

Remember, to Honestly Observe and Honestly Report, because... You Make A Difference.